



# WATERLOO HEALTHCARE

Better Carts for Better Outcomes

## UNICART OWNERS MANUAL

*Thank you for your purchase of a Waterloo Healthcare Unicart.*

Please read this document for important information regarding your new cart.



If you have any questions, please feel free to contact Customer Service at (800) 833-4419 or email [csr@waterloohealthcare.com](mailto:csr@waterloohealthcare.com)

# ASSEMBLY

The cart should come fully assembled except for the push handles. These handles can be mounted on either side of the cart. Typically they are mounted on the left hand side when facing the front of the cart. Instructions for mounting the push handles are included in the cart.

If you ordered accessories with your cart, they will need to be mounted to the cart as well. These accessories should come with their own instruction sheets if they are needed.

# OPERATION

## LOCKING/UNLOCKING YOUR CART

Depending on which lock you chose to have pre-installed on your cart, they will work in different fashions.

### KEY LOCK



To unlock the cart, insert the key into the cart and turn the key in the direction noted above the key lock on the clear label. You can remove the key from the lock in the locked or unlocked position of the cart.

### LEVER LOCK



Simply flip the metal lever to the unlocked position to unlock the cart, and back to the locked position to lock it. While in the locked position, you can insert a plastic seal to keep the contents safe from tampering (*Package of 100 plastic seals is available for purchase from Waterloo, part number PS-100*).

If you chose one of the locks below, special instructions will be provided on how to unlock/lock cart, change the combination and program new codes or proximity cards.



SIMPLEX (pushbutton)



COMBINATION ELECTRONIC



PROXIMITY ELECTRONIC

## PLASTIC TOP

A removable plastic top was included with your cart. This top is made from ABS plastic and can be removed and cleaned using common cleaners. If a replacement top is needed, please call Waterloo customer service.

## CASTERS

The cart has four (4) casters total.



### Total Lock (2)

*Allows you to keep the cart from moving in any direction*



### Directional Lock (1)

*Allows you to set it in a direction and easily push and turn the cart*



### Swivel (1)

## OPTIONAL ACCESSORIES

Use only official Waterloo Healthcare brand accessories on your cart. These accessories are designed to seamlessly integrate with your cart. Attempting to use any other brand of accessories may damage the cart and void the warranty. We have plenty of options to choose from. Please call our customer service department at (800) 833-4419 or visit our website at <http://www.waterloohealthcare.com>.

## SPARE PARTS

Below is a list of common spare parts that might be needed and their corresponding part numbers:

CP-1	Replacement caster package (includes 4 casters: 2 total lock, 1 direction lock, 1 total swivel)
W-AUTOSLIDEKIT	Complete auto close slide kit, includes two slides and hardware
T-2 / T-3 / T-JR	Replacement plastic top for Steel / Aluminum / Junior & Economy Carts
BUMPER-1	Complete bumper replacement kit, includes two bumpers and hardware
SH-ERGO	Replacement ergonomic handles for steel cart
SH-ALUM-ERGO	Replacement ergonomic handles for aluminum cart
M12918A10-SS	Replacement lock (Keyed differently)
M12918A10-SS-8052	Replacement lock (Keyed to 8052)
A15902A1	Replacement lever lock

# MAINTENANCE

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The following maintenance should be performed monthly on your cart. Performance of this maintenance will keep your cart safe and ready for any situation. It will also extend the life of the cart.

## CASTERS

- Inspect casters and remove any materials that could cause caster to not turn or swivel freely such as hair, carpet fibers, cloth, or anything else that could be picked up during operation of the cart.
- Inspect brake and directional locking casters to be sure pedals function properly.
- Inspect wheel of caster to be sure there are no flat spots that could have been caused by the cart being pushed while the brake caster was engaged.
- DO NOT lubricate the casters. Lubrication is not needed on these casters and will ruin them.

## LOCKING MECHANISM

- Inspect locking mechanism to be sure that it locks and unlocks without obstruction and does so consistently.
- Be sure there are no loose components such as the lock core or lever lock.
- If it is a simplex pushbutton or electronic locking cart, test the combination and the override key to be sure both function properly.

## DRAWERS

- Pull each drawer all the way out until it stops and be sure drawer is engaged on track properly. Drawer should not come off of track without pressing on a lever on each slide of the drawer.

## CLEANING

- Standard household cleaning products are recommended
- Full strength bleach is NOT recommended.

### **RECOMMENDED CLEANERS**

- Diluted bleach solution (Up to 10% bleach)
- CaviWipes
- Sani-Cloth Plus
- Clorox Bleach Germicidal Wipes
- Micro Kill AF2
- PDI Super Sani-Cloth®

## SAFETY WARNINGS AND CAUTIONS

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- DO NOT STAND on this product. You could fall which could cause personal injury. When moving this product, do not pull it. Push the product to prevent personal injury.
- USE THE BRAKES when not moving this product. This will prevent the product from rolling, which could cause personal injury or product damage.
- BE CAREFUL when opening more than one drawer. The product could become unstable and tip, which could cause personal injury or product damage.
- DO NOT MOUNT the product on a truck bed or any other moving object. This could cause personal injury or product damage.
- DO NOT STEP into the drawers. You could fall which could cause personal injury.
- WEAR SAFETY GLASSES when removing or repositioning the slides.
- DO NOT TOW with power equipment. The product could tip, which could cause personal injury or product damage.
- DO NOT ALTER the product in any manner, unless approved by the manufacturer. Keep the product on level surfaces. The product could become unstable and tip if stored or moved on an unlevel surface, which could cause personal injury or product damage. Lock the drawers and doors before moving this product. The drawers or doors could come open and make the product unstable and tip, which could cause personal injury or product damage.

## WARRANTY

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Waterloo Healthcare (Seller) warrants the products it manufactures to be free from defects in material and workmanship under normal and proper use and service for a period not exceeding (5) years from the date of delivery to the original location.

This warranty does not apply to any product that has been subject to abuse, misuse, negligence, modification, normal wear, or an accident (dents & scratches are considered normal wear).

Electronic components and plastic parts have a one (1) year warranty under the aforementioned conditions of use.

The Seller's liability is limited to the cost of the repair or replacement of any products (at its factory) which fail to comply with the foregoing warranty. In no event shall the seller be liable for any consequential damages claimed as a result of breach of the foregoing warranty.

The Purchaser must reference the original purchase order number or Seller's invoice on any claims. The Seller will determine if the products should be returned to the factory or if parts should be sent to the customer for repair of the product.

The warranty stated herein is in lieu of all warranties, expressed or implied, including but not limited to, merchantability or fitness for a particular purpose.



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[www.WaterlooHealthcare.com](http://www.WaterlooHealthcare.com)  
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