



RegulatoR Programming Instructions

Powered by 2-AAA batteries (included), RegulatoR operates using a 4-to-8-digit code. Operation is simple: type a valid code and press ENTER. Then just turn the lever to the locked or unlocked position.

Powering Up and Battery Installation

CompX® RegulatoR® is shipped with two AAA batteries. While RegulatoR features a low battery indicator, annual battery replacement is recommended. Mixing batteries of different chemistries could damage the RegulatoR resulting in lock failure. To power up RegulatoR, remove the red tag. Lock is now ready for use. A T-15 pin in head Torx® (6-lobe) will be required to remove the battery cover. (Not Included)

To change batteries:

1. Loosen the retaining screw.
2. Remove battery cover.
3. Press CLEAR 5 times.
4. Insert new batteries as shown in the illustration.
5. Reinstall battery cover, tighten retaining screw by hand tool. Do not use a powered tool to tighten.



Programming Overview

CompX® RegulatoR® is easy to program and operate. Type the user code (factory default 1234) and press ENTER to lock or unlock the cart. The supervisor can change operating codes, modes and restore lock settings. While RegulatoR is easy to program, we highly recommend reading the complete programming instructions prior to making any changes. Remember to keep track of any programming changes. Button locations, indicator lights and knob referenced in the programming instructions are shown below.



RegulatoR Programming Mode

To enter programming mode, you must know the supervisor code. The default supervisor code is 12345. Once in programming mode, multiple changes can be made prior to exiting programming. There is a 10 second programming time limit between each step. If RegulatoR times out or an error is made, programming will end and you will need to enter programming mode again.

1. Lock must be in the locked position prior to entering programming mode.
2. Type supervisor code and press ENTER.
Rotate the knob to the unlocked position and press and hold ENTER for 3 seconds (yellow indicator light will illuminate).
3. With the yellow indicator light illuminated, programming can begin.

Changing the User Code

The factory default user code is 1234 (User codes must be 4 to 8 digits in length.) There is a 10 second programming time limit between each step. If RegulatoR times out or an error is made, programming will end and you will need to enter programming mode again.

1. Place RegulatoR into programming mode (see above).
2. Press 1 and then press ENTER.
3. Type the current user code and press ENTER.
4. Type the new user code and press ENTER.
5. Retype the new user code and press ENTER.
6. If successful, the green indicator light will illuminate for 1 second. Continue programming or press 9 and then ENTER to exit programming.

Changing the Supervisor Code

The factory default supervisor code is 12345 (supervisor codes must be 4 to 8 digits in length.) There is a 10 second programming time limit between each step. If RegulatoR times out or an error is made, programming will end and you will need to enter programming mode again.

1. Place RegulatoR into programming mode (see above).
 2. Press 2 and then press ENTER.
 3. Type the current supervisor code and press ENTER.
 4. Type the new supervisor code and press ENTER.
 5. Retype the new supervisor code and press ENTER.
 6. If successful, the green indicator light will illuminate for 1 second. Continue programming or press 9 and then ENTER to exit programming.
- Adding/Changing the User Code

Reset User Code to Factory Default 1234

Note: To reset the User Code to the factory default 1234 follow the steps to enter programming mode. There is a 10 second programming time limit between each step. If Regulator times out or error is made, programming will end and you will need to enter programming mode again.

1. Place Regulator into programming mode (see page 9).
2. Type 8888 and then press the ENTER button.
3. If successful, the green indicator light will illuminate for 1 second. Continue programming or press 9 and then ENTER to exit programming.

Care and Cleaning

To clean the Regulator surface, apply non-acid based cleaner to a clean cotton cloth; do not spray cleaner directly on the Regulator. Wipe down keypad and its respective housing surfaces of excess cleaner.

For further assistance or additional programming instructions please contact us via phone at: **800.833.4419** or email us at **CSR@WaterlooHealthcare.com**.